



# 1. **Introduction**

This document contains important guidance which is supplementary to the *Regulations* on areas such as the format of the MGD examination and assessment, Training, education and preparation for MGD.

*Information for MGD Candidates* should be read alongside the “Guidelines for Accreditation and Training in General Dentistry” and “A Candidate Guide to MGD Training”, available at the CDSHK web pages at <http://www.cdshk.org/cgd/GDP%20QF%2020090316.pdf> and [http://www.cdshk.org/cgd/ann/A%20Candidate%20Guide%20to%20MGD%20Training%2006092009\\_1.pdf](http://www.cdshk.org/cgd/ann/A%20Candidate%20Guide%20to%20MGD%20Training%2006092009_1.pdf) respectively.

## **2. Guidance on examination and assessment**

### **Training modules log**

Please refer details in “Section 5 MGD Trainer Program” in “A Candidate Guide to MGD Training”. This can also be found in the website page:

[http://www.cdshk.org/cgd/ann/A%20Candidate%20Guide%20to%20MGD%20Training%2006092009\\_1.pdf](http://www.cdshk.org/cgd/ann/A%20Candidate%20Guide%20to%20MGD%20Training%2006092009_1.pdf)

### **Part I Examination – Clinical Competences**

#### **Section A – Taught Clinical Practice Modules**

Completion of taught Clinical Practice Modules based on clinical competences as prescribed by Committee of General Dentistry (CGD) provided by accredited education program providers.

Evidence of completion of these Modules must be provided in the “Training Modules Log”.

#### **Section B – Papers**

The examination will consist of Paper I – Multiple Choice Question (MCQ) paper comprising 60 questions and Paper II – Short Answer Question (SAQ) paper comprising 20 questions, each of two hours duration based on the MGD competence document, assessing knowledge and applied knowledge. The 2 papers carry different credit points.

##### **Paper I – MCQ**

This will include different formats in Single Best Answer (SBA) form, and/or multiple short answer questions in Extending Matching Question (EMQ) form.

##### **Paper II – SAQ**

It consists of questions requiring short answers. Candidates are advised to provide answers either in full sentences or points form of appropriate length.

## **Section C – OSCA**

The clinical examination will be in form of Objective Structured Clinical Assessment (OSCA) comprising multiple stations. The stations will relate to the clinical competences.

The examination will be of one hour duration.

The OSCA component is aimed at assessing the candidate's skills, competencies, and application of knowledge. There will normally be around 12 OSCA stations of five minutes' duration each, where a candidate will be asked to complete a practical task or a paper-based exercise that is linked to a competency related to the clinical competences. There will be sufficient rest stations resulting in a circuit time of approximately 1.5 hours.

## **Section D – Log of Clinical Experience (LCE)**

Candidates are required to submit 5 log cases of Clinical Experience selected from but not limited to the following clinical disciplines and demonstrate the competence standards as prescribed by CGD.

- ◆ Dental imaging
- ◆ Oral disease prevention and oral health maintenance
- ◆ Pain and anxiety management
- ◆ Treatment of pulpal diseases
- ◆ Management of periodontal diseases
- ◆ Dental-alveolar surgery and therapeutics
- ◆ Management of emergencies
- ◆ Musculoskeletal and occlusal therapy
- ◆ Fundamental orthodontics
- ◆ Oral medicine, oral pathology and oral microbiology
- ◆ Caries management
- ◆ Management of pediatric patients
- ◆ Rehabilitative therapy
- ◆ Implant therapy
- ◆ Cosmetic dentistry

No repetition in clinical competence is allowed.

The logs are expected to demonstrate the breadth and depth of the candidate's clinical experience in General Dentistry. It is expected that each log will describe a short course of care or a single item of dental treatment. Each log should give a history and diagnosis, a description of the treatment provided, reasons for the choices made and comments on the treatment outcome.

Candidate should submit soft Microsoft Word version and two printed copies in A4 paper sizes. Each log should be less than 1500 words and not more than 10 non-word images such as clinical photos, X-ray, charting and table.

## **Part II Examination – Practice Related Competences**

### **Section A – Taught Essentials of Dental Practice Modules**

Completion of taught Essentials of Dental Practice Modules based on practice related competences as prescribed by CGD provided by accredited education program providers.

Evidence of completion of these Modules must be provided in the "Training Modules Log".

### **Section B – Practice Portfolio**

A practice portfolio consists of information describing the candidates' own practice in the following areas:

- ◆ Infection Control
- ◆ Staff Management
- ◆ Risk Management including Statutory Compliance
- ◆ Patient Education
- ◆ Radiography
- ◆ Clinical Record
- ◆ Management of Medical Emergencies
- ◆ Any other relevant areas

## **Section C – Clinic Visitation**

A visit by two examiners to assess the candidate's practice, and conduct an oral examination based on the practice portfolio and logs of clinical experience.

The visitation will be of one hour duration.

Details to be announced.

### 3. Examination Regulations

#### 3.1. Application, examination and submission dates for MGD.

MGD examinations will normally take place as follows:

Part I: January each year

Part II: July each year

Confirmation of further dates for the first diets appears below, along with submission deadlines for the training log, log of clinical experience and Practice Portfolio.

| MGD     |  |
|---------|--|
| Part I  | Submit application and fee by Friday 8 October 2010                        |
| Part I  | Submit training log, log of clinical experience by Monday 08 November 2010 |
| Part I  | Examination on Sunday 09 January 2011                                      |
| Part II | Submit application and fee by April 2011 (to be confirmed)                 |
| Part II | Submit training log, Practice Portfolio by May 2011 (to be confirmed)      |
| Part II | Clinic visitation in July 2011 (to be confirmed)                           |

Applications process:

Candidates should complete the application form relevant to Part I or Part II. All application forms can be accessed on the CDSHK web pages at [www.cdshk.org](http://www.cdshk.org). Careful attention should be taken of closing dates, and to ensuring that all information and fees due are enclosed. No incomplete or late applications will be processed.

The fees payable are:

Part I: HK\$ 12,500

Part II: HK\$ 7,500

### 3.2. Time restrictions on completing the Diploma

Candidates require to sit the Part I papers and clinical examination within 2 years after completion of the MGD training program – clinical competences. Failed candidates are allowed to resit the papers and clinical examination within a three year period. He /she will be required to pay the appropriate examination fee.

Part II must normally be completed within three years after passing Part I. Failed candidates are allowed to resit the Part II within a three year period after paying the appropriate examination fee. Candidates who resit the Part II may require to re-submit the practice portfolio if he/she fails.

### 3.3. Infringement of the regulations

CDSHK may refuse to admit to the assessment or to proceed with the assessment of any candidate who infringes any of the regulations or who is considered by the examiners to be guilty of behavior prejudicial to the proper management and conduct of the examination. There is no refund of examination fee.

### 3.4. Plagiarism

Any cases of suspected plagiarism will be dealt with in CGD.

### 3.5. Appeals

Candidates may not appeal against the academic judgment of the examiners. However, appeals will be considered where a candidate believes that:

- ◆ There has been an error in the collation of marks.
- ◆ There has been an irregularity in the conduct of the examination.
- ◆ The College failed to take into account extenuating circumstances of which it had been informed prior to the examination.
- ◆ The College failed to make allowance for unusual examination conditions.
- ◆ Unlawful discrimination has occurred.
- ◆ Malpractice has occurred.

### 3.6. Withdrawals from the examination

Candidates wishing to withdraw an application for admission to an examination must do so in writing, and will be refunded the fee less a 20% administrative charge provided that the withdrawal is received before the closing date of the examination, as listed in Information for Candidates.

Candidates who withdraw from the examination after the closing date, or who fail to attend the examination for which the candidate has been accepted, will not normally be entitled to any refund of fee. The transfer of examination fees to future diets will only be granted under exceptional circumstances, such as on medical or compassionate grounds or other similar event beyond the candidate's control.

Requests for transfer of fees must be accompanied by a supporting letter from the candidate's general medical practitioner, postgraduate dental dean or a local tutor in order to be considered.

Requests for a refund under exceptional circumstances, such as on medical or compassionate grounds or other similar events beyond the candidate's control, must also be accompanied by a supporting letter from the candidate's general medical practitioner, postgraduate dental dean or local tutor in order to be considered.

Failure to comply with the condition of the regulations, or failure to meet the eligibility requirements, will not be considered sufficient grounds for a refund.

### 3.7. Credit accumulation and transfer

Please refer to the relevant section of the Guidelines on training and accreditation of MGD at <http://www.cdshk.org/cgd/GDP%20QF%>

### 3.8. Appointment of examiners

CGD will set up a Working Group on Examination. The working group on examination will:

- ◆ form an examiner and appeal panel,
- ◆ lay down the rules, regulations and logistics of the examination,
- ◆ establish a questions bank.