

## **CDSHK Intermediate Examination on Paediatric Dentistry Examination of Three Fully Documented Case Presentations**

A structured oral examination of 60 minutes' duration based on three fully documented case histories each describing a paediatric patient personally treated by the candidate.

The three fully documented case presentations should be saved onto either a CD-Rom or a USB stick and submitted by registered post or courier by the candidate. The College will write to all candidates after the closing date to inform them of the latest date of submission of the cases. Once submission has been made the cases cannot be amended or changed. If the cases are not received by the date specified the candidate may be withdrawn from the Examination.

The candidates must have been personally involved in the majority of the patient's treatment. Patients must be under the age of 16 years at the commencement of treatment by the candidate. The cases should normally have been treated during the five years preceding the examination but must have been started after commencement of the period of acceptable training. It is expected that treatment would normally have been completed and there would be no outstanding items of treatment at the time of the examination. Normally there should be evidence of a period of 6 months follow up of the patient's treatment. Cases which were started more than seven years before the examination date cannot be submitted.

The submitted cases will be assessed and marked by two examiners. The related structured oral examination will be an assessment of the candidates' understanding of all aspects of the cases. The oral examination lasting 60 minutes (20 minutes per case) will, when possible, be carried out by two different examiners.

Marks will be awarded on the quality of the presentations (including clarity and relevance of images, spelling and punctuation), the variety of cases treated, the different operative techniques and management techniques used, the outcome of the treatment, and the objective assessment and progress of the case.

### **Three Fully Documented Clinical Case Presentations (further guidance)**

a) Presentations should not exceed 2000 words which should include a summary (of a maximum of 100 words), and all headings and image titles. A maximum of 20 images/photographs (including radiographic images) can be included in the presentation. No more than 6 references shall be permitted. One hard copy of each complete case presentation is required to be brought to the examination.

b) The cases presented must have been treated by the candidate during the period of acceptable training and should demonstrate the degree of complexity expected of a practitioner operating at the level of a specialist. Cases that were started more than 7 years before the examination date will not be accepted.

c) The texts relating to each case must be neatly presented, single-sided, with adequate margins and spacing, of A4 page size and in 11 Arial font. Each case must be clearly labelled Case 1, Case 2 and Case 3. Each case must be in English.

d) For each case the candidate should provide a brief description of the relevant history and the results obtained from clinical examination and relevant investigations. Emphasis should be placed on the careful and complete assessment of the patient's needs in the light of all relevant circumstances. The candidate should refer to any further investigations and/or treatment which may be required and comment on any special difficulties which necessitated a modification of the initial treatment plan. Each case presentation should end with an appraisal/reflection of the outcome of the treatment together with a discussion of whether objectives were fully achieved. The candidate should also indicate whether useful lessons have been learned which might influence the management of similar problems in the future.

e) Each case presentation should include:

relevant clinical work, clinical tests and results, photographs, radiographs and models (where appropriate); up to a maximum of 20 clear images

a brief summary of the case (maximum 100 words);

a summary of the medical, dental and social histories;

a clear statement of the aims, objectives and rationale for the treatment/s chosen and undertaken;

a chronologic description of clinical work undertaken, giving clear attribution to the work of others if appropriate (e.g. where multidisciplinary care has been required);

a reflective account of the problems/difficulties encountered during treatment and of

the outcomes;

the needs of the patient for ongoing, future or maintenance care.

If study models are to be included as part of the case presentation then these should be submitted on the first day of the examination. Candidates who intend submitting study models should clearly indicate this in the case presentation. The candidate number should be clearly indicated on any case presentations which are submitted.

**f) In the case presentations all documentation, including radiographs, photographs and study models, which could identify the patient must be restricted to initials, gender and age. There should be no reference either to the geographical location or institution where the patient received their treatment or to the name of the candidate or their supervisor.**

**g)** A consent form must be completed for each case presentation and submitted to the College in a sealed envelope. This should then be sent by registered mail or courier along with the CD-Rom or USB Stick containing the electronic copies of the cases.

**h)** A declaration form must be completed for each case presentation and submitted to the College in a sealed envelope. This should then be sent by registered mail or courier along with the CD-Rom or USB Stick containing the electronic copies of the cases.

Candidates must submit their three fully documented case presentations by at least 6 weeks prior to the start date of the Examination (the College will contact candidates who have their applications accepted regarding the submission of cases). The cases must be submitted electronically on a CD-ROM or USB stick. Submissions received after this date will not normally be accepted.

The case presentations cannot be returned to candidates once successful submission has been made although any candidate who submits study models will have these returned at the end of the examination.

Candidates should ensure that the three cases demonstrate a variety of conditions thereby enabling them to demonstrate a wide range of clinical and patient management skills for different stages of developing dentitions in children. It is advisable to ensure that at least two cases are in different stages of development. The use of local anaesthesia, inhalation sedation or general anaesthesia can be

demonstrated in the management of the cases.

**CDSHK Intermediate Examination on Paediatric Dentistry  
CLINICAL CASE PRESENTATION – CLINICAL SUPERVISOR AND  
CANDIDATE DECLARATION FORM**

*A signed consent and declaration must be completed and placed in an envelope for each case presentation. The envelope should then be submitted to the administering College along with to the administering College along the cases which should be submitted on either a CD or USB stick.*

**Date of examination:** .....

**Candidate's name (print):** .....

**Candidate's date of birth:** .....

**Patient's initials and age at start of  
treatment:** .....

**I certify that all or the majority of the treatment for the named patient was  
carried out by the Candidate during the period of their training.**

**Supervisor's name  
(print):** .....

**Supervisor's signature:**.....

**Date:** .....

**Training institution or hospital stamp (if available):**

**I confirm that I have not plagiarised from any source.**

**Candidate's name:**.....

**Candidate's signature:**.....

**Date:** .....

**CDSHK Intermediate examination on Paediatric Dentistry  
CLINICAL CASE PRESENTATION - PATIENT CONSENT AND CANDIDATE  
DECLARATION FORM**

*A signed consent and declaration must be completed and placed in an envelope for each case presentation. The envelope should then be submitted to the College along the cases which should be submitted on either a CD or USB stick.*

**To be signed by the candidate:**

**I certify that I have personally carried out all or the majority of treatment for this patient.**

**Candidate Name (print).....**

**Candidate Signature:.....**

**To be signed by the patient, parent or guardian:**

*I understand that the paediatric dental treatment documented is for use in the captioned Examination and I agree for this to be submitted to the relevant College. In the unlikely event that the College needs to contact me regarding any particulars of my case, I agree to the College contacting me directly and confidentially at the address below:*

**Patient name .....**

**Patient initials and age at start of treatment .....**

**Patient, parent or guardian's signature .....**

**Patient, parent or guardian's printed name .....**

**Postal**

**address.....**

.....

.....

**Telephone number.....**

**Patient contact details will be held securely by the College until the examination has been completed and the candidate has received their result. The details will be confidentially destroyed after the 28 day appeal period has finished.**